

FINAL/APPROVED for July 20, 2016
THE VIRGINIA BOARD OF CORRECTIONS

The Virginia Board of Corrections (Board) met on Wednesday, July 20, 2016 at the Department of Corrections (VADOC) Headquarters, 6900 Atmore Drive, Richmond, Virginia 23225.

MEMBERS PRESENT: Phyllis Randall, Chairman
Bobby Vassar, Vice Chairman
John F. Anderson, Jr., Secretary
Ann Gardner
Carl Peed
Colin P. O'Dawe

MEMBERS ABSENT: Reverend Dr. Yvonne Jones Bibbs
Reverend Kevin L. Sykes

VADOC STAFF PRESENT: Beverly Hill-Murray, Compliance, Certification and Accreditation Unit
Erma Locust, Manager, Ombudsman Unit
Wayne McMillan, Compliance, Certification and Accreditation Unit
Bob Casey, Compliance, Certification and Accreditation Unit
James Bruce, Policy and Initiatives Unit
Donna P. Foster, Administrative Support-Board of Corrections

GUESTS PRESENT: Charles Quagliato, Office of the Attorney General
Dick Hall-Sizemore, Department of Planning and Budget
John Higgins, Superintendent Rockbridge Regional Jail
Brooks Ballard, Consultant
Jamie Pham, Vectre Corporation

CALL TO ORDER

Chairman Randall called the meeting to order at 12:05 p.m.

DETERMINATION OF QUORUM

Chairman Randall determined there was a quorum present.

WELCOME AND INTRODUCTIONS

Chairman Randall welcomed everyone in attendance.

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APPROVAL OF JUNE BOARD MINUTES

Chairman Randall presented the June minutes for review and approval.

Upon a *MOTION* by Chairman Randall and duly seconded, the members voted unanimously to *APPROVE* the June Board meeting minutes as amended.

PUBLIC COMMENT PERIOD

No public comment made.

PRESENTATIONS

There were no presentations.

LIAISON COMMITTEE UPDATE

Ms. Gardner provided an overview of the Funding and Budget Issues Report, Prison Population Report, the Jail Construction Update, Offender Management Services Update as well as other business.

Ms. Gardner reported that Ms. deSocio did not report on Funding and Budget Issues.

Ms. Gardner reported that Mr. Casey reported that the Hampton Roads Regional Jail security upgrades are expected to be completed this month. Central Virginia Regional Jail's renovation area is expected to reach substantial completion this month. Pamunkey Regional Jail's twelve bed addition should reach substantial completion by August 6, 2016. Southampton Jail Farm's dining hall completion is expected by the end of this month. Construction of the new intake area in the Newport News Public Safety Building is expected to be completed in September 2016. Chesapeake City Jail's expansion is expected to start in August 2016 and expected completion is due January 2018. Piedmont Regional Jail's construction of a new intake, has a completion date of June 2018 and Prince William-Manassas Regional Jail's phase II expansion completion is expected in August 2019.

Ms. Gardner reported that Jim Parks reported the out-of-compliance numbers as 4,273. The male population is currently 3,924 and the female population is 349. These numbers are trending downwards. Currently, 344 beds are off-line due to a renovation project at Keen Mountain Correctional Center.

Ms. Gardner reported that a discussion ensued following a question from a Board member concerning the future of Peumansend Creek Regional Jail.

ADMINISTRATION COMMITTEE UPDATE

No Administration Committee meeting was held.

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CORRECTIONAL SERVICES COMMITTEE UPDATE/Policy & Regulations
LOCAL FACILITIES SECTION – STAFFING/FUNDING AND UNANNOUNCED INSPECTIONS:

Mr. O'Dawe offered the following Committee recommendations for Board approval:

Unconditional certification as a result of 100% compliance for:

Henrico Regional Jail-East
Hampton Roads Regional Jail
Galax County Lockup
Rappahannock Regional Jail

Unconditional certification for:

Henrico County Jail-West
Southwest Virginia Regional Jail Authority-Abingdon
Danville Adult Detention Center

Unconditional certification to include male and female juveniles in accordance with §16.1-249. of the Code of Virginia for:

Prince William-Manassas Regional Adult Detention Center

Upon a *Motion* by Mr. O'Dawe and duly seconded, the members voted unanimously to *Approve* the above recommendations

Probationary Certification for **Henry County Lockup** continued until an additional review is conducted for compliance with standard **6VAC15-40-120** Documentation failed to support that inmates were consistently classified as to the level of housing assignment upon their entry into the jail.

Upon a *Motion* by Chairman Randall and duly seconded, the members voted unanimously to *Continue* the above recommendation until a representative from the Henry County Jail could appear before the Board for further response.

The Board of Corrections, in recognition of the outstanding achievement of 100% compliance with Standards, approves the suspension of the 2016 Annual Inspection for the **Henrico Regional Jail-East, Hampton Roads Regional Jail, Galax County Lockup and Rappahannock Regional Jail.**

Upon a *Motion* by Mr. O'Dawe and duly seconded, the members voted unanimously to *Approve* the above recommendations

ROCKBRIDGE REGIONAL JAIL

The Board of Corrections grants a modification of Standard 6VAC15-80-160, Minor Renovation Project, of the Standards for Planning, Design, Construction and Reimbursement of Local Correctional Facilities, 1994, to allow the Rockbridge Regional Jail to proceed with submitting this project as a Minor Renovation Project. This

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approval of modification shall not be construed as a future variance to Board Standard 6VAC15-80-160 for this facility or as a current or future variance for any other facility.

Upon a *Motion* by Mr. O'Dawe and duly seconded, the members voted unanimously to *Approve* the above recommendations.

The Board of Corrections grants a waiver of Standard 6VAC15-80-211, Value Management Analysis, of the Standards for Planning, Design, Construction and Reimbursement of Local Correctional Facilities, 1994, to allow the Rockbridge Regional Jail to proceed with this project without performing a Value Management Analysis. This approval of waiver shall not be construed as a future variance to Board Standard 6VAC15-80-211 for this facility or as a current or future variance for any other facility.

Upon a *Motion* by Mr. O'Dawe and duly seconded, the members voted unanimously to *Approve* the above recommendations.

The Board of Corrections approves the Rockbridge Regional Jail's request for state funding for the upgrades to the roofing, HVAC system, boiler and security control system. This approval recognizes a total eligible cost of \$207,385, of which up to 50% or \$103,693 would be eligible for state reimbursement. Such reimbursement is subject to the availability of funds and compliance with Board Standards for Planning, Design, Construction and Reimbursement of Local Correctional Facilities, 1994 and Sections 53.1-80 through 82 of the Code of Virginia.

Upon a *Motion* by Mr. O'Dawe and duly seconded, the members voted unanimously to *Approve* the above recommendations.

ADDITIONAL ITEMS FOR DISCUSSION

Chairman Randall departed the meeting at around 12:30 to attend an obligatory meeting.

Mr. Peed announced that this would be his final meeting as his term had expired and he did not wish it to be renewed. He noted that Superintendent David Simons is planning his retirement and as he is the current Chairman of the Liaison Committee, would likely no longer be interested in serving in this capacity. Mr. Peed added that it is the duty of the Chairman of the Board of Corrections to appoint the Chairman of the Liaison Committee noting that Superintendent Timothy Trent is a faithful attendee of the Liaison Committee and recommended him to replace Superintendent Simons. Vice Chairman Vassar noted his recommendation and advised that he would pass this recommendation along to Chairman Randall.

Vice Chairman Vassar thanked Mr. Peed for his service on the Virginia State Board of Corrections commending him as a steadfast, dependable member who has proven to be a dedicated, model public servant, missing only one meeting in his four year term on the Board. Vice Chairman Vassar wished Mr. Peed all the best in his future endeavors on behalf of the Board members.

FUTURE MEETING DATES

September 21, 2016
October 19, 2016
November 16, 2016

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ADJOURNMENT

There being no further business to discuss before the Board of Corrections, upon a *Motion* by Vice Chairman Vassar and duly seconded, the meeting was *Adjourned* by unanimous vote at 12:41 p.m.

APPROVED:

Signature on File

Phyllis J. Randall, Chairman

John F. Anderson, Jr., Secretary